

Name _____

Date: _____

Statement of Values

Dear Applicant:

Thank you for your interest in employment at Fork and Ale. Prior to completing the application, we want potential employees to understand that we are serious about creating a productive working environment for our staff and maintaining the highest levels of quality, service and attention for our guests.

We conduct business based on these values:

- Provide guests with an experience that is better than they expect
- Doing business in a professional and orderly manner.
- Honesty and integrity in all aspects and at all times
- Happy and professional staff are a necessary component to provide the level of personal service we demand.
- Ongoing training and development of our staff is a worthy investment in the future of the company.
- Teamwork is essential in a restaurant and all jobs/roles are equally important for the success of the business.
- Everyone is capable of being an effective team player.

Below are some basic requirements and information about employment at Fork and Ale.

- All employed staff must have availability to be scheduled at least three shifts per weeks including Saturday and Sunday availability
- Student applicants who are under 16 years of age are not eligible for employment at Fork and Ale because our shift start and end time exceeds the allowed number of hours you are permitted to work according to labor laws.

If this feels like a work environment that interests you and you can meet the minimum schedule requirements, please complete the following application

Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

**** PLEASE PRINT CLEARLY ****

Applicant Information

Position(s) applied for: Foodrunner/Host Server Bartender Dishwasher/Prep Line Cook

Other _____

How did you find out about this job? Craigslist Employee Walk-in Relative Other _____

Are you currently employed? _____

Why are you seeking a job at this time? _____

First Name _____ Middle _____ Last _____

Street Address _____

City/State/Zip _____ Phone (_____) _____

If hired, do you have a reliable means of transportation to get to work? _____ Describe _____

Are you at least 18 years old? _____ If you are under 18 years of age, can you furnish a work permit? _____

Do you have any medical conditions that would prevent you from performing your duties? Yes _____ No _____

Are you legally eligible for employment in the U.S.? _____ (Proof of U.S. citizenship or immigration status is required within 3 days of start date if hired.)

Have you been convicted of a crime? Yes No If yes, state the nature of the offense and outcome of the case. Include dates and places. NOTE: The existence of a criminal record does not constitute an automatic bar to employment.

Employment Information

Have you ever worked here before? _____ If yes when, and reason for leaving? _____

What type of employment are you seeking Full time Part time Seasonal / Temporary until _____

Please complete below by writing time frames you are available to work and "no" if you are unavailable to work:

| | <i>Example</i> | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-----------------|--------------------|---------------|----------------|------------------|-----------------|---------------|-----------------|---------------|
| AM shift | <i>8:00 – 5:00</i> | | | | | | | |
| PM shift | <i>NO</i> | | | | | | | |

If hired, would this be your primary employment? _____ Hourly rate or salary you are seeking? _____

How many total hours and/or shifts per week do you want to work? _____

Are you willing to work weekends? _____ Holidays? _____ 6 days/week? _____ over 40hr/week? _____

Provide a date when would you be able to start if hired? _____

List friends/relatives employed by this company: _____

Have you ever been discharged or asked to resign from any position/past employment? _____

If yes, please describe: _____

List any special skills or training that would make you an asset to our team. Include past experience working with food, knowledge of beer, etc: _____

Please describe tasks, if any, you will need accommodation to perform, and explain what type of accommodation you need. _____

Education (circle highest level achieved)

High School: 9 10 11 12 G.E.D College: 1 2 3 4 5 6 7 8

Name: _____ Name: _____ Degree & Major: _____

Location: _____ Location: _____ Minor: _____

Are you actively enrolled in an educational program right now? _____

Work History

| | 1 <i>(Most recent)</i> | 2 | 3 | 4 |
|------------------------------------|------------------------|----------------|----------------|----------------|
| Company Name | | | | |
| Phone # w/ area code | | | | |
| Address | | | | |
| City & State | | | | |
| Employed from to | | | | |
| Salary or Hourly rate | Start: End: | Start: End: | Start: End: | Start: End: |
| Job Title | | | | |
| Supervisor Name & Title | | | | |
| Job Description / Duties | | | | |
| Specific Reason for Leaving | | | | |

For references purposes: Have you worked for any of these organizations or attended school under a different name?

If yes, give name and organization(s) _____

May we contact the employers listed above? _____ If not, list the employers you do not wish us to contact and

why? : _____

References

Please list 3 references. If you have had past jobs, at least two references must be work related; supervisors, managers, etc who can answer questions about your work performance.

| | 1 | 2 | 3 |
|-------------------------------------|---|---|---|
| Name | | | |
| Company | | | |
| Title / Position | | | |
| Address | | | |
| Phone # / other Contact info | | | |
| How do you know this person | | | |
| Length of time known? | | | |

Authorizations & At-Will Employment Agreement

(please read carefully, then sign and date below)

I certify that I have personally completed this application. I declare that the information provided in this employment application is true and complete and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I agree to immediately notify this company if I should be convicted of a crime while my job application is pending or during my employment, if hired.

I authorize this company to make an investigation of all information contained in this employment application and I release from liability all companies and corporations supplying such information. I understand any false answers, statements, or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge.

I specifically authorize and direct my current and former employers to supply employment-related information to this company and do hereby release my current and former employers from liability for providing information to this company.

Upon termination of my employment for whatever reason, I release this company from all liability for supplying any information concerning my employment to any potential employer.

I authorize this company, if applicable, to request a copy of my credit report, motor vehicle driving record, and any other investigative report deemed necessary through various third party sources. As required by law, upon request within a reasonable period of time, I will be notified as to the nature and scope of such investigations.

I hereby agree to submit to any drug test required of me, whether prior to my employment or if employed by this company at any time thereafter. If requested, I will take a post-job offer physical examination and my employment, in the event I receive medical treatment for any condition, including a physical, psychological, emotional, or psychiatric condition that is job-related, I hereby authorize the limited release and exchange of such medical information relating to my condition between the treatment provider and a company-designated physician.

AT-WILL EMPLOYMENT AGREEMENT

I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract between the company and me. In addition, I understand and agree that if you employ me, in consideration of my employment, my employment and compensation will be at-will, for no definite period of time, and may be terminated at any time, for any reason, or for no reason at all. I understand that only the company's President is authorized to change the employment-at-will status and such a change can only be done in writing. I have read, understand, and agree to the above.

Signature _____ Date _____

Name (please print) _____

